*HAFIZ NAVEED UDDIN*

*HOUSE NO # R-98, SECTOR 5C-2, NORTH KARACHI.*

*0300-2385209/0332-3426523*

***Email ·*** [***HNAVEED264@GMAIL.COM***](mailto:HNAVEED264@GMAIL.COM)

# *OBJECTIVE:*

*Enthusiastic and dedicated professional currently enrolled in the Generative AI specialization with a keen focus on cybersecurity. Eager to leverage my evolving skills in artificial intelligence to contribute to the dynamic field of cybersecurity. Committed to staying at the forefront of technological advancements, I aim to apply my knowledge in developing innovative solutions that enhance digital security and safeguard against cyber threats. Seeking opportunities to collaborate with industry experts and organizations to make meaningful contributions in the ever-evolving landscape of cybersecurity.*

# *SKILLS:*

## *Enrolled AI for Cybersecurity | Specializing in Generative Models, Threat Detection, and Cyber Defense.*

*Short hand language 100 WPM. English Typing 50 WPM.*

*Urdu Typing 40 WPM.*

*Ms Office. Hifzul – Quran.*

# *PERSONAL INFORMATION:*

|  |  |
| --- | --- |
| *FATHER NAME:* | *Nizam Uddin(late)* |
| *DATE OF BIRTH:* | *26SEP, 1989* |
| *MARITAL STATUS:* | *MARRIED* |
| *RELIGION:* | *ISLAM* |

***EXPERIENCE :***

## *1ST MAY 2023 TO 30thJune 2023*

* Sales Executive from FALAK NAZ GROUP (BUILDER)*

***1JULY 2020 TO STILL WORKING OWN BUSINESS***

***NIZAM SON’S ASSOCIATE AND CONSULTANT (PVT) REGISTERED FIRM)***

* *Recorded and filing multiple assignments of Allotment, Transfer, Mutation, CTC form from Sindh Govt. Organization (Like As Malir Development Authority And Karachi Development Authority)*
* *Handled all clients’ works about documentation work.*

***1JAN 2014 TO 31 Jan 2023***

***JUNIOR CLERK CUM STENOGRAPHER BPS-7***

***MALIR DEVELOPMENT AUTHORITY GOVT. OF SINDH***

* *Recorded multiple assignments, daily including depositions, criminals and civil trials.*
* *Leverage excellent attention to detail to transcribe legal proceedings and deposition.*
* *Organized and managed documentation to ensure ease of submission upon request.*
* *Answer phone calls concerning clients, handled complaint.*

*Created, organized and maintained files, daily case notes, and electronic databases.*

* *Performed a variety of clerical duties.*
* *Performed stenographer duties with some officers.*

*****JUL 2016 TO DEC 2022 EQUITY DEALER***

***FROM MUNIR KHANANI SECURITY (PAKISTAN STOCK EXCHANGE)***

*NOV 2013 TO JAN 2015*

***SALES SUPERVISOR***

***FROM UNILEVER PAKISTAN***

***(Empact Activation Service Pvt Ltd.)***

# *EDUCATION :*

# *2007*

***MATRIC, MADINATUL-ILM-HIGH SCHOOL***

*Passed Matric with Computer Science from Karachi Board.*

# *2009*

*DIPLOMA OF BUSINESS ADMINISTRATION (DBA), TECHNICAL TRAINING CENTRE*

*Passed DBA from Sindh Board of Technical Education (equivalent Intermediate).*

# *2011*

***BACHELOR COMMERCE (BCOM), KARACHI UNIVERSITY.***

*Passed BCOM with 2nd Division.*

# *ON GOING COURSES:*

* *Enrolled Certified Cloud Applied Generative AI Engineer from Governor Initiative, Governor House Sindh, Karachi (1st Qtr.)*
* *Enrolled Certified Cloud Applied Generative AI Engineer (Specialization for Cybersecurity) from Presidential initiative for Artificial Intelligent and Computing (PIAIC)2ndQTR.*
* *Enrolled Cybersecurity Fundamentals from Bnu-Qabil affiliated by Sindh Board of Technical Education.*

# *COURSES WITH CERTIFICATION:*

* *Completed Cybersecurity “Tool and Attack” from IBA (Coursera).*
* *Completed Cyber Security “Mitigate Attack” from Microsoft (Coursera).*
* *Completed Fundamentals of “Modern Logs” for SOG from (PICUS).*
* *Completed Fundamentals of “SIEM ALERT RULE” for SOG from (PICUS)*
* *Completed Introduction to the “Threat Landscape 2.0 Self-Paced” from FORTINET Training Institute.*
* *Completed internship with Certification “Cybersecurity analyst job simulation” from (TATA CONSULTANCY SERVICES).*
* *Completed “Cybersecurity everyone” from Maryland University (Coursera).*
* *Completed “Cybersecurity Introduction” from (CISCO).*
* *Completed “Data Science, Machine learning and AI” from EHUNAR Govt. of Pakistan and Punjab.*
* *completed “Data Science Orientation” from IBA (Coursera).*
* *Completed “Introduction to Data Science” (CISCO).*
* *Completed “HIFZUL-QURAN” from wifaqul Madaris, Karachi*
* *Completed “MS OFFICE” from BBSYDP.*
* *Completed “SHORTHAND” LANGUAGE from Pvt Institute.*
* *Completed “ENGLISH TYPING” from Pvt institute*

# *KEY SKILLS:*

* *Leadership skills*
* *communication*
* *English typing*
* *shorthand*

# *ACHIEVEMENTS:*

*Completed task of 24 questions of TRYHACK ME room in Cybersecurity and get award.*

*Participated in a Qirat of Quran in Collage and school competition and won the 1st place award.*

*Participated in English typing with social media like as typing master and won the good rank.*